

**BOARD OF SUPERVISORS**

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**MONTHLY STATISTICAL REPORT**

**February 2015**



## Progress Report — January 2014

### Priorities

**Fiscal Responsibility**

**Education**

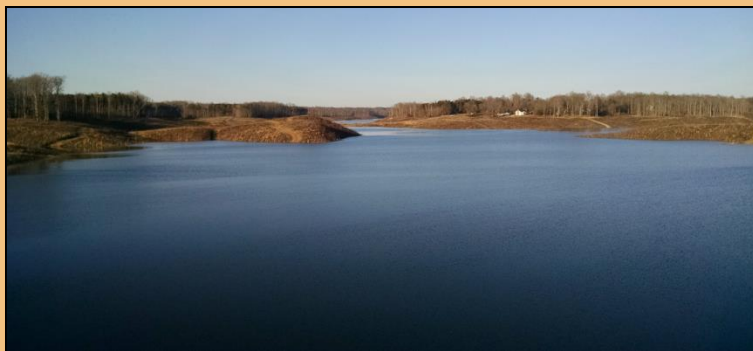
**Public Safety**

**Infrastructure**

**Economic Development**

**Service Excellence**

### Accomplishments

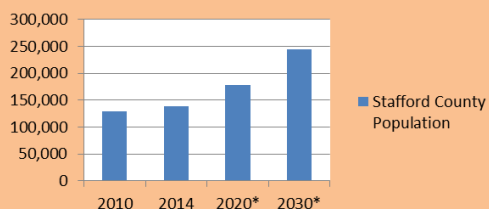


The filling of Lake Mooney continues. To date, the lake holds 1.7 billion gallons of a total 5.5 billion capacity. The level has risen to 194 feet of an eventual 226 feet. The water will rise to the foot of the tree line in the picture above. Utilities projects the lake will be filled by late spring.



Stafford was awarded \$286,983 from the Virginia Department of Agriculture and Consumer Services and \$50,000 from the Virginia Land Conservation Fund for its Purchase of Development Rights program. Stafford has \$588,148 in County funds to more than match the amounts received from the state. The Agricultural/Purchase of Development Rights Committee will analyze potential properties to purchase and will bring a recommendation to the Board of Supervisors. The program enables the County to acquire conservation easements voluntarily offered by property owners as a way to ensure that Stafford's resources are protected and efficiently used, and limits further residential development on a property. Currently, the program has preserved a total of 303 acres and retired 63 development rights. The photo is of PDR property Shelton Farm.

**Stafford County Population**



Stafford County, with 138,230 citizens, gained 9,269 new residents for a 7.2% increase in population since 2010, according to the latest numbers from the University of Virginia Weldon Cooper Center. The report lists Stafford as the seventh most populated county in Virginia. The center also released population projections Stafford is projected to have 178,152 residents by 2020 and 244,410 residents by 2030. Virginia's population growth has reached relative parity since 2010, with cities making up more than half of Virginia's 25 fastest-growing localities in this decade.

**For more information**  
[www.staffordcountyva.gov](http://www.staffordcountyva.gov)



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### **350<sup>th</sup> Anniversary**

Chairman of the Board of Supervisors Gary Snellings presents a plaque of appreciation to honor Harry Crisp, Chairman of the 350<sup>th</sup> Anniversary Blue Ribbon Commission, for his three years of spearheading the 350<sup>th</sup> efforts. Others honored include: Jack Cavalier, who served as Chairman of the Board of Supervisors during the 350<sup>th</sup> Anniversary year of 2014; Lt. Gen. Ron Christmas, USMC-Ret., who led the fundraising team; Gary Snellings, who served as Vice Chairman of the Board of Supervisors during 2014; and Sue Henderson, programmer for the 350<sup>th</sup> Anniversary effort.



### **Hope Springs Marina Honored**

Supervisor Paul Milde, on the right, presents a proclamation to the owners of Hope Springs Marina, left to right, Berkley Mitchell and Jimmy Franklin (Stan Dameron is not pictured.) A business in Stafford County for 21 years, Hope Springs is a certified Virginia Clean Marina, which means it uses environmentally clean practices to protect Stafford's waterways.



To: Board of Supervisors

From: Cathy Vollbrecht  
Director of Communications

Subject: February Monthly Statistical Report

Date: February 12, 2015


A few notes about this month's report:


- See the latest Stafford County population numbers from the University of Virginia Weldon Cooper Center on page 1.
- Stafford honored one of its longtime business residents, Hope Springs Marina, at a recent Board of Supervisors meeting. See page 3.
- Looking to rent space for an event in Stafford? Read about new virtual tours set to roll out by summer on page 7.
- Read about and see pictures from the movie premier of *A Spy Within*, a movie about the role of African-American women during the Civil War.

Please let me know if you have any questions.



### Social Media January 1 – January 31, 2014 Stafford County Government

 <b>Facebook</b>				Likes: <b>1,851</b> – 111 new likes Daily Total Reach: <b>46,229</b> Total Impressions Earned: <b>102,991</b> Daily Total Engaged: <b>7,212</b>
Date	Top Posts	Impressions	Post Clicks	
1/14/15	Here is an incredible story about Stafford County Fire and Rescue and Animal Control rescuing a horse stranded on a frozen pond "On Sunday...	21,260	2,862	
1/9/15	Happy National Law Enforcement Appreciation Day! Thank you to the Office of Stafford County Sheriff Jett and law enforcement officers everywhere...	5,396	654	
1/5/15	Is our first snow storm of 2015 right around the corner?! From the National Weather Service: Tonight - a slight chance of snow after 4 a.m....	5,103	272	
<i>Daily Total Reach: The number of people who have seen any content associated with your Page</i> <i>Impressions: The number of times a post from your Page is displayed, whether the post is clicked or not</i> <i>Daily Total Engaged: The number of people who engaged with a page. Engagement includes any click or story created.</i>				

 <b>Twitter</b>				Followers: <b>2,669</b> – 215 new likes Total impressions earned: 70,500 Engagement rate: 6.3%    December Engagement: 5.1%	Retweets: 319
Date	Top Tweets	Impressions	Retweets		
1/12/15	Stafford County Public Schools will open two hours late. No a.m. preschool. No change to p.m. preschool.	7,280	41		
1/6/15	Stafford County Schools will open two hours late this morning. No a.m. preschool. P.m. preschool is still on.	5,641	54		
1/14/15	Wow, here is an incredible story about #StaffordVA @SCFR & Animal Control rescuing a horse stranded on a frozen pond!	4,164	21		
<i>Tweet - A message posted via Twitter containing 140 characters or less</i> <i>Retweet - When a twitter users shares another twitter user's tweet</i>					





## Service Excellence

### *What Our Customers Are Saying About Us*

#### **Utilities**

A citizen wrote in to thank Utilities for the quick action of staff member Adam Estevez. The citizen noticed he did not have water service and called Utilities. Adam came out and realized that the water meter was frozen and quickly thawed it. The citizen described him as an “excellent representative” of Utilities.

#### **Fire and Rescue**

Stafford School Board member Nanette Kidby, Garrisonville District, complimented Fire and Rescue. After a gas leak in Ms. Kidby’s neighborhood, she said the fire department and County staff helping with the situation were excellent. She described them as “quick and extremely professional.”

#### **Fire and Rescue**

Station 12 performed some great community outreach recently by helping a group of Blue Star moms, dads and associates with their efforts to ship packages to troops deployed in Africa, Afghanistan and Iraq. The group collected items at Walmart and had only a small space in which to store them. They approached Station 12 and

the staff there graciously gave them a place to store their supplies. On packing day, they opened up the whole bay to the group and they were able to pack more than 320 care packages and take them across the street to the post office. The Blue Star group was very appreciative and a representative came to a Board of Supervisors meeting to commend Fire and Rescue.

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board’s commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



## Financial Report to the Community

### Principles of Responsible and Accountable Government

*Maintain a balanced budget \* Maintain a AA+ bond rating \* Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs \* Borrow money only for capital projects and borrow under strict debt limitations \* Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) \* Report to the Board on costs savings and efficiencies \* Estimate revenues very conservatively \* Spend less than adopted budgets \* Maintain lowest per capita expenditures among peer localities \* Monitor expenses and revenues weekly \* Consistently use innovative practices to run government as efficiently as possible \* Provide monthly financial report to the community*

### Savings and Efficiencies

Parks, Recreation and Community Facilities staff noticed that a considerable amount of staff time was spent showing facilities to potential customers interested in renting space for events. PRCF staff came up with the idea of devising virtual tours of the Parks spaces that can be rented. The tours can be uploaded to the PRCF and Stafford County website for customers to view online. PRCF staff is working with Geographic Information Systems personnel to produce the tours. The tours are scheduled to be online before the summer season kicks off on Memorial Day.

### Sign of the Times

Second quarter FY15 sales tax numbers are on page 11 and the numbers indicate shoppers in Stafford County are confident and have been spending more than during the same timeframe from FY14. Revenues are up 5.2% for FY15 year-to-date compared to FY14 year-to-date.

#### FY2015 Adopted Budget

The Board approved the FY2015 Budget on April 28, 2014.

#### Key Facts

- Residential real estate taxes down 14% over 6 years (inflation-adjusted)
- Staffing levels the same as 2005
- Reserves fully funded
- 31 capital projects underway
- Reduced real estate tax rate to \$1.019 and personal property tax from \$6.89 to \$6.61.





## In the Pipeline... Projects Coming to You

2015	
Mountain View Road Improvements, Phase I	Curtis Park Pavilion Improvements
Jeff Rouse Swim and Sport Center	Aquia Landing Bath House
Stafford High School	Falmouth Intersection Improvements
Trailblazing Signs	Crow's Nest Nature Preserve – Public Access
Centreport Parkway	Dog Park at Duff Park
Embrey Mill Park Rectangular Field Complex	
2016	
Brooke Road Safety Improvements	Garrisonville Road/Onville Road Turn Lane Improvement
Truslow Road Improvements	Route 17 Widening
Mountain View Road Improvements, Phase II	Brooke Point High School Addition
Celebrate Virginia Water Tank	Right Turn Lane at Route 1 and Garrisonville Road
Poplar Road Improvements, Phase I, Phase II, Phase III	Colonial Forge High School Addition
Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge	
2017	
Warrenton Road Bike Trails	Ferry Road/Route 3 Intersection Improvements
Sanford Drive Waterline Improvement	Garrisonville Road Widening
Enon Road Widening	Belmont-Ferry Farm Trail, Phase 6, Chatham Bridge to Ferry Farm
Courthouse Area Water Tank	St. Clair Brooks Park Skateboard Park Expansion
Mountain View High School Addition	

Projects Under Construction in White

Projects Under Design in Yellow

State Projects in Pink



## Finance – Revenues and Expenditures

General Fund Revenue / Expenditure Report  
FY 2015 through December 31, 2014

	Expenditures			Revenue			
	Revised Budget *	Actual	%	Budget	Actual	%	
<b>General Government:</b>							
Board of Supervisors	\$ 653,653	\$ 320,730	49.1%	\$ -	\$ -	0.0%	Exp includes annual VACO membership; meeting broadcast svcs
Central Rapp Regional Library	4,813,859	2,406,931	50.0%	35,000	13,449	38.4%	Exp includes 1st & 2nd qtr approp to Regional Library
Commissioner of Revenue	2,628,492	1,179,704	44.9%	252,700	104,344	41.3%	1-month lag in receipt State Comp Bd reimbursements
Commonwealth Attorney	2,826,404	1,357,847	48.0%	1,184,909	536,921	45.3%	1-month lag in receipt State Comp Bd reimbursements
Comprehensive Services Act	5,611,859	1,875,191	33.4%	2,414,000	356,916	14.8%	1-month lag in program exp; 2-month lag in State reimbursement; FY14 Accrual not rec'd until Sept.
Cooperative Extension	162,469	56,200	34.6%	-	-	0.0%	
Corrections	7,697,987	4,451,303	57.8%	481,950	206,240	42.8%	Exp includes 1st&2nd qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev includes qtrly PILOT, VJCCCA and Jail admission fees
County Administration	1,069,812	518,276	48.4%	-	-	0.0%	
County Attorney	1,232,020	506,138	41.1%	-	-	0.0%	
Courts	1,809,663	832,368	46.0%	1,582,160	609,934	38.6%	1-month lag in receipt State Comp Bd reimbursements
Econ Devel & Legislative Affairs	959,432	427,026	44.5%	-	-	0.0%	
Finance and Budget	1,499,642	723,306	48.2%	-	-	0.0%	
Fire and Rescue	15,111,314	7,084,356	46.9%	2,640,000	1,107,053	41.9%	2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees
Human Resources	407,830	212,386	52.1%	-	-	0.0%	
Information Technology	2,304,579	1,281,326	55.6%	26,000	7,937	30.5%	Exp includes annual maint and security contracts; Rev is GIS maps and digital plat fees
Non-Departmental	2,480,418	1,009,876	40.7%	-	-	0.0%	Exp includes annual insurance premiums - VaCORP/VFIS
Parks, Recreation & Comm Facilities	12,018,962	6,031,546	50.2%	2,210,588	996,302	45.1%	Rev includes seasonal program fees
Partner Agencies	1,615,874	972,675	60.2%	35,000	17,200	49.1%	Exp is 1st&2nd qtr appropriation to Community Agencies, Small Agencies paid 100% ; Rev is well/septic permits
Planning and Zoning	2,344,842	1,035,641	44.2%	1,537,500	1,021,522	66.4%	Application activity
Public Works	4,642,446	1,970,498	42.4%	3,339,992	1,302,181	39.0%	
Registrar and Electoral Board	453,027	226,390	50.0%	48,000	-	0.0%	
Sheriff	24,341,234	11,780,243	48.4%	7,236,152	2,767,699	38.2%	
Social Services	6,307,353	2,714,595	43.0%	4,983,800	2,131,218	42.8%	
Treasurer	1,972,968	828,156	42.0%	678,900	409,201	60.3%	Revenue higher due to delinquent court collection notices
<b>Total General Government</b>	<b>104,966,139</b>	<b>49,802,708</b>	<b>47.4%</b>	<b>28,686,651</b>	<b>11,588,117</b>	<b>40.4%</b>	

\* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



## Finance – Revenues and Expenditures

Stafford County  
General Fund Revenue / Expenditure Report  
FY 2015 through December 31, 2014

	Expenditures			Revenue			
	Revised Budget *	Actual	%	Budget	Actual	%	
Capital Outlay	\$ 4,001,923	\$ 823,993	20.6%	\$ 200,000	\$ 66,293	33.1%	Actual revenues to date are from Tech Fees
Debt Service	12,291,100	5,478,676	44.6%	-	-	0.0%	Principal & interest 2013 GO Bond & VSPA Bonds
Transfer to Other Funds	1,028,009	-	0.0%	500,000	-	0.0%	
Total County	122,287,171	56,105,377	45.9%	29,386,651	11,654,410	39.7%	
<b>Local School Funding:</b>							
Operations	105,857,983	37,770,389	35.7%				VPSA Bonds principal and interest
Debt Service	29,191,550	20,543,535	70.4%				
Construction	-	-	0.0%				
Total Local School Funding	135,049,533	58,313,924	43.2%				
Total	257,336,704	114,419,301	44.5%	29,386,651	11,654,410	39.7%	
<b>General Revenue:</b>							
Real Estate Taxes				151,068,036	72,280,347	47.8%	Taxes due Dec & June
Personal Property Taxes				32,421,000	15,000,936	46.3%	Taxes due Dec & June
Penalties and Interest				2,113,200	704,373	33.3%	Assessed when delinquency is paid
Sales Tax				11,700,000	4,174,044	35.7%	2-month lag in receipt of State funds
Consumer Utility Tax				7,820,848	2,712,381	34.7%	2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees
Motor Vehicle Licenses				2,345,000	11,953	0.5%	vehicle license fees due with June pers prop taxes
Bank Stock Taxes				300,000	-	0.0%	revenue received May/June based on previous year local deposits held
Recordation and Property Transfers				2,959,000	1,138,337	38.5%	1-month lag in reporting from Clerk of Court
Meals Taxes				6,460,000	2,885,008	44.7%	lag due to accrual of meals tax revenue
Other Local Taxes				35,700	8,365	23.4%	short-term rental taxes due quarterly
Use of Money and Property				3,083	422	13.7%	1-month lag in receipt; also includes disbursement of interest on developer securities
Other Local Revenue				2,182,008	561,950	25.8%	receipts for misc on-demand items
Intergovt Non-Categorical				12,925,749	7,319,952	56.6%	receipts due in August, Nov, and June
Total General Revenues				232,333,624	106,798,068	46.0%	
Total General Fund	\$ 257,336,704	\$ 114,419,301	44.5%	\$ 261,720,275	\$ 118,452,478	45.3%	percent of revenue excluding use of Fund Balance
				6,584,276			Fund Balance used for encumbrance / commitment rollovers
				<u>\$ 268,304,551</u>			

\* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



## Finance Quarterly Sales Tax Report

	Last Quarter	FY15: Oct - Dec 2014	FY14: Oct - Dec 2013	FY15 vs FY14	%
Stafford	\$ 3,109,561	\$ 3,248,059	\$ 3,210,198	\$ 37,860	1.2%
Fredericksburg	\$ 2,609,781	\$ 2,925,122	\$ 2,906,273	\$ 18,848	0.6%
Spotsylvania	\$ 4,149,050	\$ 4,413,306	\$ 4,199,607	\$ 213,699	5.1%
Prince William	\$ 14,902,627	\$ 16,488,498	\$ 15,369,323	\$ 1,119,175	7.3%
Virginia	\$ 285,046,135	\$ 304,006,771	\$ 287,433,290	\$ 16,573,481	5.8%
		FY15 YTD	FY14 YTD	YTD change	%
Stafford		\$ 6,357,619	\$ 6,044,186	\$ 313,433	5.2%
Fredericksburg		\$ 5,534,902	\$ 5,467,716	\$ 67,186	1.2%
Spotsylvania		\$ 8,562,356	\$ 8,000,505	\$ 561,851	7.0%
Prince William		\$ 31,391,124	\$ 29,404,378	\$ 1,986,746	6.8%
Virginia		\$ 589,052,906	\$ 557,058,824	\$ 31,994,081	5.7%



FY2015

Project	Schools	Roads	Parks	Libraries	General Government	Fire & Rescue	Government Center	Landfill	Total Available
Augustine No. Section 5A	2,973.12								2,973.12
Sidewalk property along Onville Rd		2,868.48							2,868.48
Bells Run, Section 2B									
(* New in fy 09,q2)	4,000.00		800.00						4,800.00
Brentsmill	37,905.22		17,786.27	5,731.56	2,017.19		4,737.93	533.21	68,711.38
Butler Estates - Blake Way	75,895.00	18,280.00	4,445.00	2,035.00		1,072.00			101,727.00
Celebrate Va No Retirement		216,448.84	44,530.80	56,147.84		7,703.66			324,831.14
Embrey Mill	249,795.00					6,000.00			255,795.00
Southgate-Clear Spring Ln	121,500.00	4,000.00							125,500.00
Southgate-Cool Brook Ln	111,418.32	9,016.10	6,525.52	2,987.50		<b>350,331.20</b>			480,278.64
Southgate-Queensland Dr	40,716.72	6,508.85	1,097.14	502.83		331.44			49,156.98
Southgate-Bayside Dr	11,000.00	1,000.00							12,000.00
Stafford Nursing Home						36,733.74			36,733.74
Walgreens Cool Springs		253,518.07							253,518.07
West Hampton Village	369,169.82	27,001.88	21,621.42	9,898.64		2,304.08			429,995.84
Total active Projects	1,024,373.20	538,642.22	96,806.15	77,303.37	2,017.19	404,476.12	4,737.93	533.21	2,148,889.39

Balance as of 2/10/15



## Economic Development 10-Point Plan

In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

### **Issue One**

Improve overall fiscal competitiveness.

### **Issue Two**

Enact business friendly policy initiatives.

### **Issue Three**

Improve Stafford's ability to attract and retain a high quality workforce.

### **Issue Four**

Improve Stafford's transportation and public safety infrastructure.

### **Issue Five**

Accelerate redevelopment activities.

### **Issue Six**

Create opportunities to gain more input on economic development policies from the private sector.

### **Issue Seven**

Enhance small business assistance programs.

### **Issue Eight**

Create economic development incentive programs.

### **Issue Nine**

Reinvigorate the Business Retention and Expansion (BRE) initiative.

### **Issue Ten**

Enhance economic development marketing plan.





## Economic Development 10-Point Plan Update

With the Board's formal adoption of the Economic Development 10-Point (ED10) Plan in September 2011, full implementation of associated actions and tasks is underway. Since the last monthly report to the Board, work continued on the following issue areas of the ED10 Plan:

- Staff continued to monitor the major transportation infrastructure projects underway within the County and kept businesses and residents informed of progress via social media and website content. These major projects include:
  - The \$1 billion 95 Express Lanes project which opened to traffic in December 2014. **(Item 4b)**
  - Construction on the \$4 million project to improve the intersection of U.S. Route 1 and Telegraph Road in the **Boswell's Corner Redevelopment Area** has closed down for the winter. The Federal Highway Administration (FHWA) reports the project is about 81% complete. The right-of-way acquisition has been completed. The right turn lane on Telegraph Road has been opened to traffic and final paving is expected in the spring of 2015. **(Item 4b)**
  - The budget to complete the I-95/Courthouse Road Interchange project in the **Courthouse Redevelopment Area** was reduced by VDOT to \$149.5 million in their revised draft Six-Year Improvement Program in November 2014, a reduction of \$35 Million. A working group of VDOT designers and engineers are now developing options to scale back elements of the project. VDOT's focus is on retaining features that reduce congestion on the interstate and those that are connected to safety. The project is active and still in the right-of-way phase and moving toward construction. VDOT expects to present options on the new design proposal to Stafford County in the spring of 2015. **(Item 4b)**
  - The \$22 million Falmouth intersection project in the **Falmouth Redevelopment Area** continues to move forward. Work to build the gateway stone walls is scheduled to begin in February. As temperatures grow warmer, crews will begin paving and building new travel lanes, turn lanes and medians. The project is scheduled for completion by the fall of 2015. **(Item 4b)**
  - The \$50 million project to improve U.S. Route 17 between Stafford Lakes Parkway and McLane Drive in the **Southern Gateway Redevelopment Area** continues to progress. VDOT has finished widening the outside lane of northbound U.S. Route 17 and removed the construction barrels and equipment from the commercial entrance side of the street. They have restored the northbound U.S. Route 17 traffic pattern between Interstate 95 and Sanford Drive to its pre-construction condition, adding a dedicated through lane. Permanent traffic signal equipment has been installed at multiple intersections now, leading to better vehicle detection and traffic flow. Work is underway on southbound U.S. Route 17 between International Parkway and I-95 on the outside, near commercial entrances. When construction is finished on the outside of southbound U.S. Route 17, work will focus next on completing medians and median landscaping. The project is scheduled for completion by December 2016. **(Item 4b)**



## Economic Development 10-Point Plan Update

- Vantage Point Economic and Transportation Development Strategies, LLC hosted, a public information forum on Monday, January 12, 2015, in the Board of Supervisors Chambers. This forum, a key component of the Economic Development Strategic Plan Update currently being crafted by Vantage Point, was held to explore the community's preferences for future commercial and retail opportunities. **(Items 6 & 10)**
- The Economic Development Department continued to utilize social media on a daily basis. In January, the Development's Twitter account earned 24,900 impressions and its Facebook account earned 7,808 impressions. Tourism's Twitter account earned 12,100 impressions and its Facebook account earned 48,515 impressions. **(Item 6c)**
- An important goal of the Economic Development Department is the delivery of timely business information via our monthly electronic newsletter, the [Stafford Business Focus Newsletter](#). In mid-January, the newsletter was sent to over 3,500 business contacts. The open rate was 19.1%, up from 16.4% in December. The monthly Tourism newsletter is sent the last day of the month, and in January, the [Tourism Newsletter](#) was sent to 2,700 email addresses. Its open rate was 18.7%, up from 15.8% in December. **(Item 7d)**
- During January, 19 individuals visited the Economic Development Department seeking information about starting a business in Stafford. This was more than twice the number in December. **(Item 7d)**
- Local Honey Baked Ham franchise owners Alan and Kim Borough have opened the newest location of the eatery in the Stafford Marketplace shopping center. The new 2,600-square-foot store is located at 1435 Stafford Marketplace and employs 10 people. The café style eatery seats 30 and they will have outside dining when spring arrives. The store, which sells ready-to-eat glazed spiral-cut ham, roast turkey, and a variety of sandwiches and sides moved from its former Stafford location of seven years at 373 Garrisonville Road. **(Item 9)**
- Department staff met with Fred Brown and his son, Stephen, for a tour of ExpressTek, their family owned and operated business headquartered on International Parkway. Their business specializes in all-in-one telecommunication solutions. Employing 30, ExpressTek's clients and projects include the I-95 dark fiber extension, 911 emergency fiber optics, HOT lanes duct and fiber extensions and locations, FedEx Field antenna installation, university fiber optics and voice over Internet protocol (VOIP) installations. **(Item 9)**
- Department staff met with Vitatech Electromagnetics COO Lou Vitale and Business Development Manager Christina Vitale at their Juliad Court facility. They explained how their business discovers interference, shields scientific equipment and sets the standard for human health protection for numerous clients including Johns Hopkins, Harvard, Yale, NIST, Mayo Clinic, Francis Crick Institute in London, research centers in Denmark, Norway, Spain, France and many more. Universities and research/development labs around the globe also rely on Vitatech Electromagnetics to identify disruptive electromagnetic fields and radio frequency interference that create distortions to sensitive electronic equipment. Vitatech is a family-owned business, a member of the Virginia Economic Development Partnership Valet program, and they employ 10. **(Item 9)**



## Economic Development 10-Point Plan Update

- Economic Development staff was invited to participate in two business openings in January. The Grille at Leeland Junction held a grand re-opening where Supervisor Meg Bohmke cut the ribbon and the restaurant rolled out its new menu. The County welcomed 42 new jobs and a brand new employer with the opening of the ServiceMaster Restore office, owned by Stafford residents Sarah and Ralph Reynolds. The ServiceMaster office is a 26,000 square-foot office/warehouse facility on Enterprise Court. **(Item 7a)**



L to R: Lindsey Bradley pf ServiceMaster, Rick Cobert, ServiceMaster owners Sarah and Ralph Reynolds, Supervisor Meg Bohmke, Ernest Davis of ServiceMaster

- Meetings were also held with Hewlett Packard, Roadhaus Restaurant, Port of Virginia, General Dynamics Information Technology, Tetra Data Solutions, CBRE, Adventure Brewing, new Route 610 restaurant owners, GBX and others.
- The Economic Development Department responded to Fredericksburg Regional Alliance site selector requests for information titled Project Quarter and Project Jupiter.
- The Economic Development Department participated in a University of Mary Washington Center for Economic Development conference call to discuss a prospective small business finance workshop in March. An announcement will come soon.
- The Economic Development Department partnered with the Virginia Economic Development Partnership to hold a regional Export Summit on January 22, 2015, at the Stafford Campus of the University of Mary Washington. Other partners included the economic development departments of the University of Mary Washington, Spotsylvania, King George, Caroline and Fredericksburg. A Stafford company, Cask, LLC, was introduced to the 75 businesses present as a shining example of how a company could benefit from the Virginia Economic Development Partnership resources and make substantial progress in becoming an exporter. George Judd, Director for Cask, gave the keynote address and credited the partnership guidance as of paramount importance. [View](#) a video with Mr. Judd's comments on the export resources of Virginia. Stafford and the international trade managers at ExportVirginia stand ready to provide details on the many resources available. More information is readily available at [www.ExportVirginia.com](http://www.ExportVirginia.com) **(Items 7a, 7b, 7c)**



## Economic Development 10-Point Plan Update



*George Judd, Director of Cask, LLC, of Stafford, VA, a company recently selected to participate in the VALET Export Program*



*L to R: Marine Staff Sgt. Christopher Robinson; Jim Wiggins, Federal IT Security Institute, Sgt Miroslav Kazimir at the Wounded Warrior Cyber Academy presentation  
(Group photo by Suzanne Carr Rossi)*

- The Department also assisted with promoting a very generous check presentation by the Raytheon Corporation to the Wounded Warrior Cyber Academy. Two of the soldiers who are currently enrolled in the IT intensive certification program attended the presentation. The donation received solid regional, as well as on-line national media coverage. [Read the article](#) that appeared in the Free Lance-Star. Pictured below are the soldiers with the director of the non-profit program. Economic Development Authority member Wendy Maurer worked with Jeff Speights who directs Raytheon's Stafford office at 75 Barrett Heights Road to facilitate the gift. (Group photo by Suzanne Carr Rossi) **(Item 7c)**





## Economic Development 10-Point Plan Update

### Tourism News

- Tourism staff assisted the Trail to Freedom work group with a movie premiere that was held at Porter Library on Saturday, January 31. The movie, *A Spy Within*, was dedicated to telling the stories of women who worked secretly and behind the lines during the American Civil War. Much of the movie centered around the role of African-American women whose roles have not been given much public attention. The movie, produced by Open Eye/Beating Heart Films, was inspired by the work done by members of the Trail to Freedom work group, in connection with the 350<sup>th</sup> Anniversary. [Read](#) The Free Lance-Star story. 120 people attended the premiere.



*L to R: Sue Henderson, Steward Henderson, Denise Benedetto, Luigi Benedetto, Rev. Hashmel Turner, Libby Griffin, Frank White, Lillian Garland*



*L to R: Luigi Benedetto and John Windsor, writer of the musical score for the movie.*



*Yvette Blake portraying one of the characters from the movie.*



## Capital Projects Update

PROJECT	Mountain View Road Safety Improvements Phase I
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$7,550,000
Projected Completion Date	<b>New Date - December 2015</b> (Prior Date – July 2015) <b>(Changes/delays to construction schedule.)</b>
Recent Activity	The temporary roads on the project are paved and traffic is utilizing them so that work can continue on the final roadway alignment. Construction is continuing to include installation of waterlines and driveway culverts.



PROJECT	Brooke Road Safety Improvements Design
Description	Design of Safety Improvements on Brooke Road Between Eskimo Hill Road and Stagecoach Road (A 2008 Transportation Bond Referendum Project)
Design Budget Amount	\$6,500,000
Projected Completion Date	June 2016
Recent Activities	Property acquisition efforts are continuing.





## Capital Projects Update

<b>PROJECT</b>	<b>Poplar Road Safety Improvements Phase I and Phase II</b>
Description	Design of safety improvements on Poplar Road north between Route 17 and Kellogg Mill Road. (A 2008 Transportation Bond Referendum Project)
Design Budget Amount	\$4,400,000
Projected Completion Date	October 2016
Recent Activity	Bids for construction of Phase I and Phase II for the project have been received and have been sent to VDOT for concurrence. Staff anticipates forwarding a request to authorize construction expenditures and contracts in March.
<b>PROJECT</b>	<b>Poplar Road &amp; Mountain View Road Intersection Safety Improvements Design Phase III</b>
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road (A 2008 Transportation Bond Referendum Project)
Design Budget Amount	\$1,500,000
Projected Completion Date	October 2016
Recent Activity	Right-of-way plans have been approved by VDOT and property acquisition efforts have commenced.
<b>PROJECT</b>	<b>Mountain View Road Safety Improvements Phase II - Extension</b>
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Projected Completion Date	<b>New Date March 2016</b> (Prior Date – July 2015) <b>(Delays caused by VDOT reviews and revised construction schedule.)</b>
Recent Activity	Construction has begun on the project to include erosion control installation and initial site clearing activities.



## Capital Projects Update

PROJECT	Garrisonville Road Widening
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$13,765,478
Projected Completion Date	June 2017
Recent Activity	Right-of-way plan review is continuing at VDOT.
PROJECT	Truslow Road Reconstruction
Description	Design and construction of project under the Public Private Transportation Act. The Truslow Road improvements are between Plantation Drive and Berea Church Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$6,267,056
Projected Completion Date	January 2016
Recent Activity	Right-of-way acquisition for all impacted properties has commenced.
PROJECT	Wayfinding Signs System Phase II
Description	Working with Economic Development staff to place trailblazer signs throughout the County. Installation of gateway signs is complete. (A 2008 Transportation Bond Referendum Project)
Budget Amount	Approximately \$296,000 for engineering
Projected Completion Date	October 2015
Recent Activity	VDOT permits for sign installation are being reviewed. A bid for manufacturing and installation of the signs has been issued and responses will be received in late February.



## Capital Projects Update

PROJECT	Embrey Mill Park & Jeff Rouse Swim and Sport Center
Description	Embrey Mill Park, an initiative of the 2009 Parks and Recreation Bond Referendum, will be home to a multi-field, rectangular athletic field complex as well as the Jeff Rouse Swim and Sport Center, a new indoor recreation facility. This 76,000 SF indoor recreation facility will have three pools, one of which is 50 meters x 25 yards, that will accommodate high level championship swim meets, space for fitness equipment, aerobics, spinning, 2 basketball courts, and classrooms.
Project Budget Amount	\$26,100,000
Completion Date of Construction Phase	November 2015
Current Projected Completion Date of Project	November 2015
Recent Activity	Phase 1 of the project, clearing and rough grading of the site, is complete. Construction of the entrance road, parking, and the Jeff Rouse Center began September 2, 2014. The entrance road is to subgrade elevation and has partially received the stone base. The water line into the site from Mine Road is being connected to the loop around the Indoor Facility building. Building footings are 80% complete. Sanitary sewer line under the building floor has been installed and tied into main lines within the parking area. All site storm drain pipes at the south end of the site have been installed. Concrete installation and earthwork delays continue due to weather. Structural steel is being painted off site to minimize delays. The construction contract award for the four synthetic turf fields, two grass athletic fields, athletic field lights, restroom and concession buildings, and parking, was approved by the Board on January 20. The preconstruction meeting has been held. Contracts are being processed. Notice to Proceed will be issued before April 1. The Board authorized issuing a request for proposals for operating and maintaining the indoor recreation facility. Three proposals were received and are under review by an evaluation committee. Resolution of a potential operator is scheduled to be completed in early 2015.



## Capital Projects Update

PROJECT	Woodstream Trail to Smith Lake Park
Description	Trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$685,000
Completion Date of Design Phase	December 2014
Current Projected Completion Date of Project	September 2015
Recent Activity	The infrastructure plans have been approved. The deed and plat for access/temporary construction/maintenance easements on the Woodstream property have been submitted to Stafford County for review. Bids were received on January 29. The Board of Supervisors Infrastructure Committee recommended the construction contract award be placed on the Board's February 17 Board agenda for consideration.
PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	June 2016
Current Projected Completion Date of Project	December 2016
Recent Activity	The bid documents for the street crossings at the Belmont end of the trail have been reviewed by VDOT. The comments have been corrected and returned to VDOT for review. The archaeological report has been updated to incorporate the results of the additional testing and address comments and returned to the Virginia Department of Historic Resources for review. The environmental assessment document has been reviewed with no adverse impacts identified. A public hearing will be held on the design of the trail on March 9, 2015.



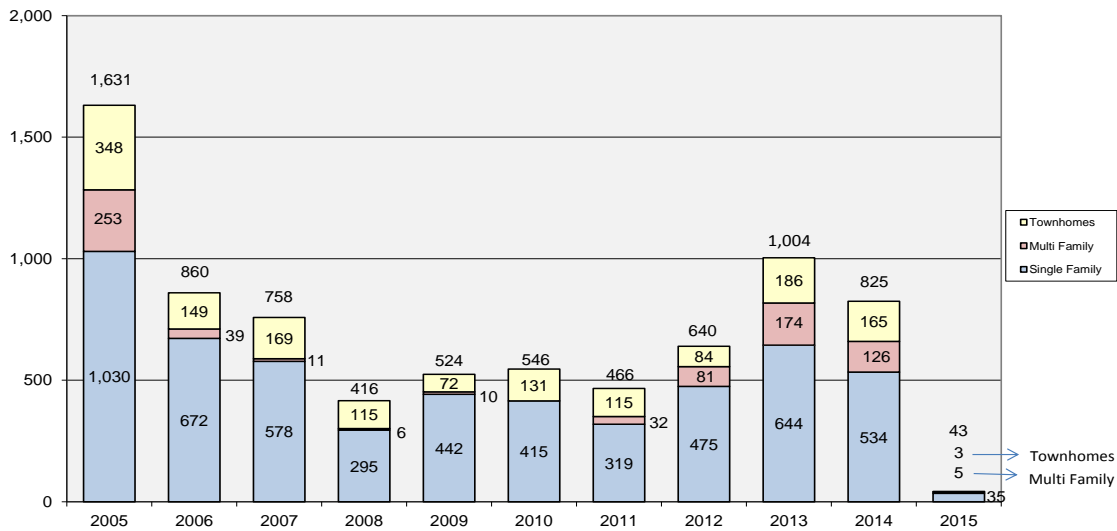
### PERMIT ACTIVITY REPORT

January 2015

PERMIT ACTIVITY	Month			Year-to-Date		
	January 2015	January 2014	Percent Change	YTD 1/1/15-1/31/15	Previous YTD 1/1/14-1/31/14	Percent Change
<b>PERMITS ISSUED</b>	281	298	(6)	281	298	(6)
CONSTRUCTION VALUE	\$15,509,900	\$31,073,321	(50)	\$15,509,900	\$31,073,321	(50)
FEES	\$130,308	\$166,729	(22)	\$130,308	\$166,729	(22)
<b>NEW CONSTRUCTION</b>						
<b>RESIDENTIAL</b>						
SINGLE-FAMILY DWELLINGS	35	52	(33)	35	52	(33)
TOWNHOUSE/DUPLEX DWELLINGS	3	18	(83)	3	18	(83)
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	5	6	(17)	5	6	(17)
TOTAL HOUSING UNITS	43	76	(43)	43	76	(43)
CONSTRUCTION VALUE	\$9,728,383	\$19,012,818	(49)	\$9,728,383	\$19,012,818	(49)
<b>COMMERCIAL</b>						
COMMERCIAL	1	1	0	1	1	0
CONSTRUCTION VALUE	\$2,340,247	\$8,500,000	(72)	\$2,340,247	\$8,500,000	(72)
<b>ADDITIONS/ALTERATIONS</b>						
RESIDENTIAL	159	150	6	159	150	6
COMMERCIAL	78	71	10	78	71	10
CONSTRUCTION VALUE	\$3,441,270	\$3,560,503	(3)	\$3,441,270	\$3,560,503	(3)
<b>CERTIFICATES OF OCCUPANCY</b>						
SINGLE-FAMILY DWELLINGS	37	36	3	37	36	3
TOWNHOUSE/DUPLEX DWELLINGS	13	11	18	13	11	18
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	4	6	(33)	4	6	(33)
NEW COMMERCIAL	0	3	(100)	0	3	(100)
COMMERCIAL CHANGE	16	42	(62)	16	42	(62)

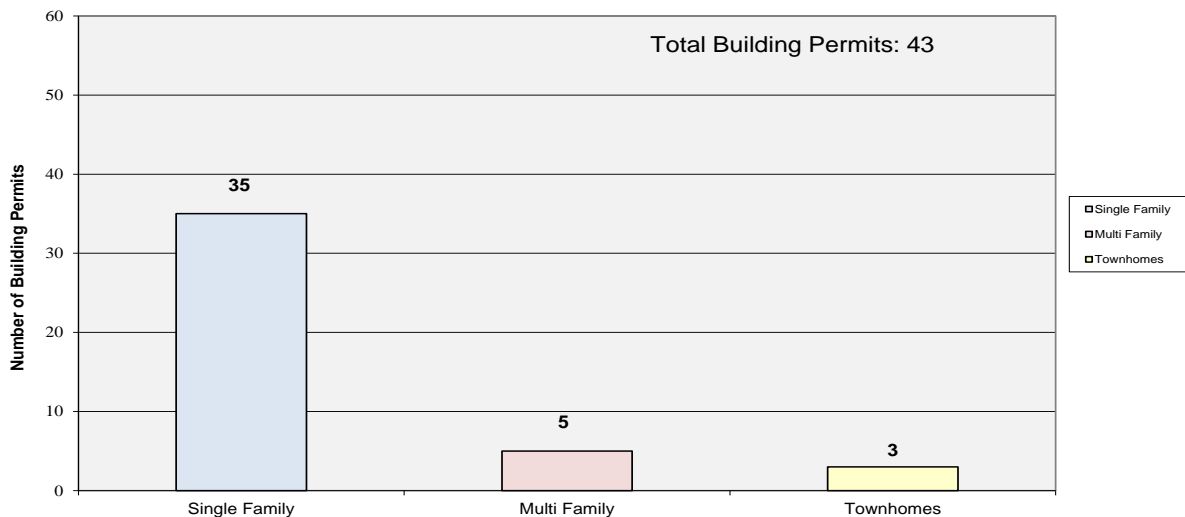


### HISTORY OF BUILDING PERMITS ISSUED 2005 - 2015 Full-Year Statistics



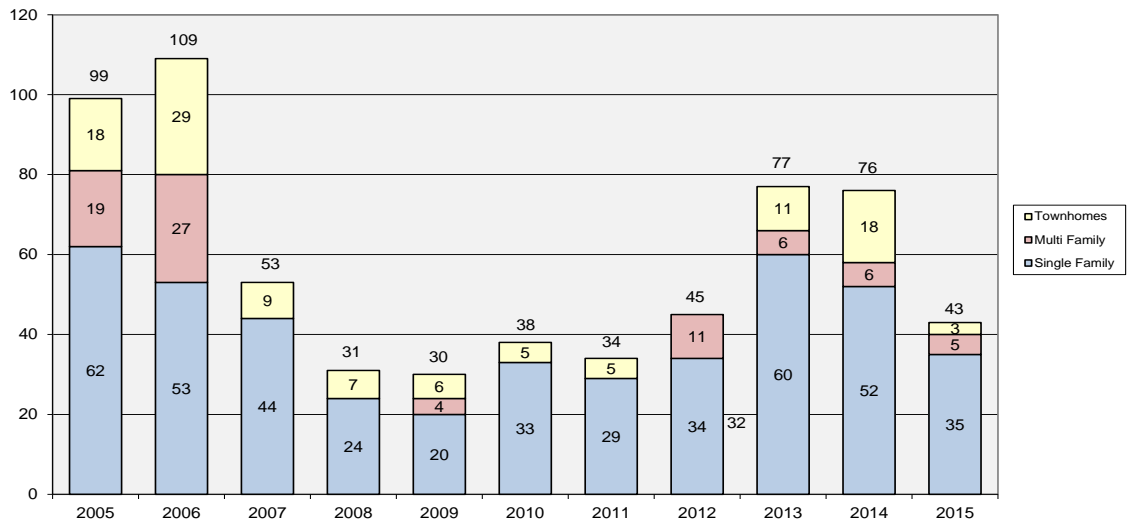
YEAR (2005 - 2015 full-year statistics. 2015 statistics are for January)

### BUILDING PERMITS ISSUED THROUGH JANUARY 2015



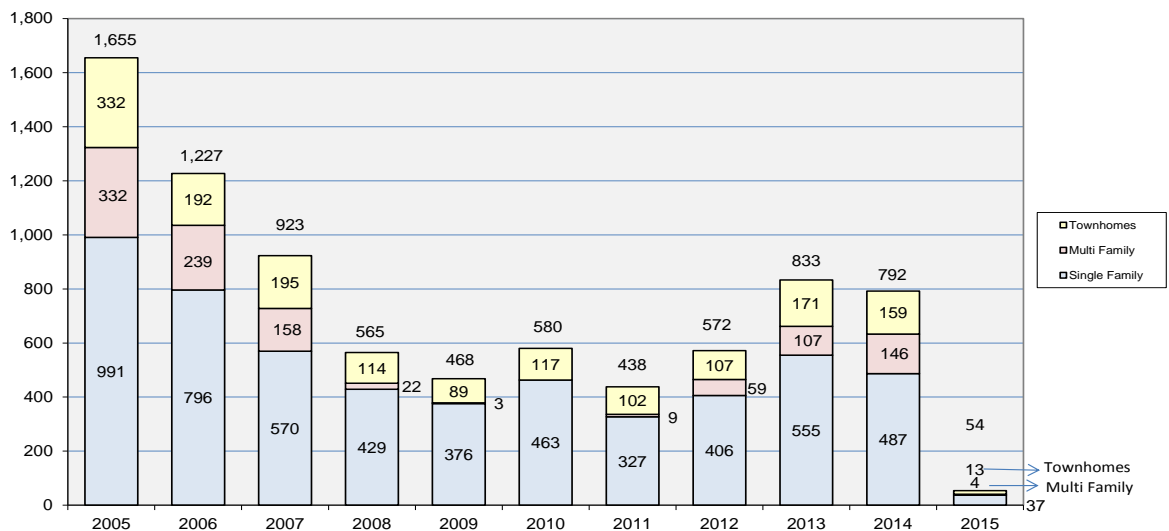


### HISTORY OF BUILDING PERMITS ISSUED 2005 - 2015 January of Each Year



YEAR (2005 - 2015 year statistics for January of each year)

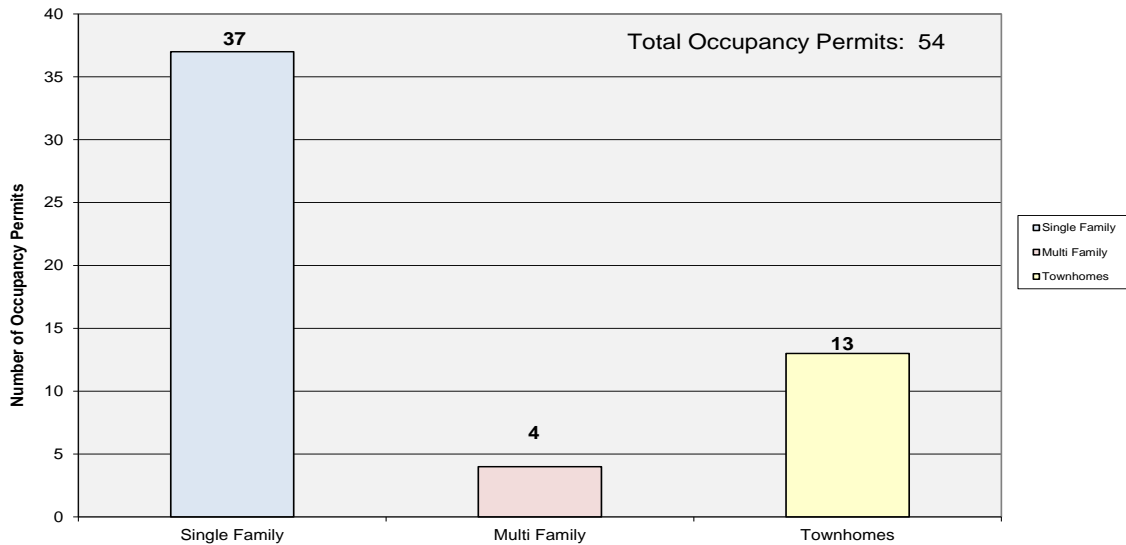
### HISTORY OF OCCUPANCY PERMITS ISSUED 2005 - 2015 Full-Year Statistics



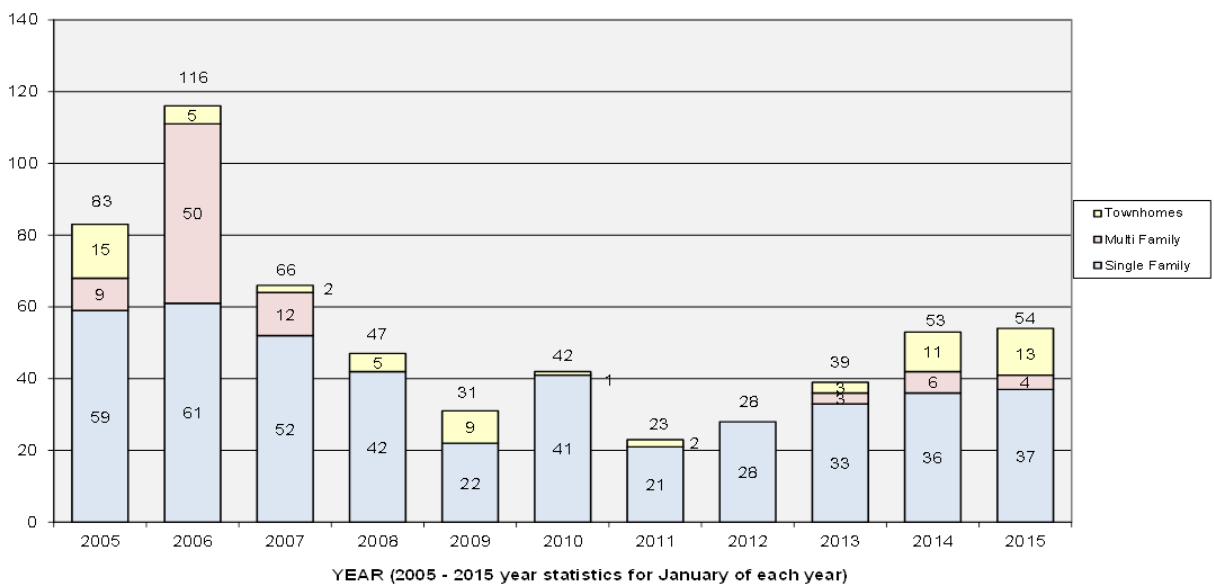
YEAR (2005 - 2015 full-year statistics. 2015 statistics are for January)



### OCCUPANCY PERMITS ISSUED THROUGH JANUARY 2015



### HISTORY OF OCCUPANCY PERMITS ISSUED 2005 - 2015 January of Each Year



## Planning and Zoning Update

### PLANNING AND ZONING SUBMITTALS AND APPROVALS JANUARY 2015

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
HAWKINS FAMILY	Family subdivision creating 3 single family residential lots zoned A1 on 6.162 acres	1/30	Rock Hill
ABBERLY AT STAFFORD COURTHOUSE	Dedication plat for water, sewer, storm drainage and sight distance easements and right of way dedication zoned UD4 on 54.25 acres	1/28	Aquia
TWIN PINES LOT 2	Family subdivision creating 1 single family residential lot zoned A1 on 55.33 acres	1/26	Aquia
BELLS VALLEY AKA MONCURE VALEY SEC 1 & 2	Technical change to realign lot lines and open space zoned R1 on 52.58 acres	1/26	Aquia
DENALI CAPITAL GROUP	Boundary line adjustment of 3 residential lots zoned A1 on 18.97 acres	1/21	Hartwood
CELEBRATE VA NO RET SEC 5B	Construction plan revision to change site grading to balance earthwork zoned RBC on 37.14	1/21	Hartwood
AUSTIN RIDGE COMMERCIAL	Dedication plat for storm drainage and sanitary sewer easements zoned B2 on 43.14 acres	1/20	Garrisonville
KELLEY/SULLIVAN	Boundary line adjustment of 2 residential lots zoned A1 on 10.43 acres	1/16	Aquia
JONES, KEVIN	Boundary line adjustment of 2 residential lots zoned A1 on 76.09 acres	1/15	George Washington
<b>Approvals</b>			
KENWORTHY	Minor plat creating 5 single family residential lots zoned R1 on 5.2 acres	1/28	Aquia
WIDewater VILLAGE LOT P & Q	Final subdivision plat creating 4 single family residential lots zoned R4 on 0.5424 acres	1/28	Griffis-Widewater
AQUIA OVERLOOK SEC 3	Grading plan for over lot grading and drainfields on 36 single family residential lots zoned A1 and A2 on 106.43 acres	1/28	Griffis-Widewater
FOREST VIEW EST	Construction plan REVISION creating 14 single family residential lots on 55.44 acres	1/26	Hartwood
WESTGATE AT STAFFORD COURTHOUSE	Dedication plat for storm drainage/retaining wall easements zoned R2 on 24.33 acres	1/23	Garrisonville
COLONIAL FORGE	Technical change revising the tot lot location and layout for sections 7 and 8 townhouse lots zoned R3 on 211.18 acres	1/21	Hartwood
AUGUSTINE AT THE GLENS (AKA GLENS SEC 10)	Final plat creating 11 single family residential lots zoned A1 on 41.086 acres	1/21	Rock Hill
OAKS AT PARK RIDGE	Minor plat creating 5 single family residential lots zoned R1 on 2.95 acres	1/12	Garrisonville
GRANDVIEW SUBDIVISION	Consolidation plat for 2 single family residential lots zoned R1 on 48,240 sq. ft.	1/12	George Washington
BEACH PROPERTY	Boundary line adjustment for 2 single family residential lots zoned A1 on 55.25 acres	1/5	Hartwood
RIVERSIDE BUS PARK	Consolidation plat for 2 non-residential lots zoned M1 on 8.54 acres	1/5	Hartwood



## Planning and Zoning Update

SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
CELEBRATE VA OREILLY AUTO PARTS	Major site plan constructing a retail auto parts store zoned B2 on 1.07 acres	1/27	Hartwood
STAFFORD CO SCHL GCA MODULAR OFC	Major site plan adding a modular office building to the Operation and Maintenance zoned M1 & A1 on 23.13 acres	1/21	Hartwood
EMBREY MILL PH III MINE RD	Infrastructure plan extending Mine Rd from Embrey Mill Dr. to Austin Ridge Dr. zoned A1, PD1 and PD2	1/20	Garrisonville
IZAAK WALTON LEAGUE	Minor site plan constructing a 2,000 sq. ft. concrete pad for a shooting range zoned A1 on 207 acres	1/5	Rock Hill
<b>Approvals</b>			
EMBREY MILL-EMBREY MILL RD	Infrastructure plan extending 12 ft waterline along Embrey Mill Rd. to an existing waterline at the intersection of Embrey Mill Rd and Winding Creek zoned PD2	1/16	Garrisonville
MARIAN MANOR	Infrastructure plan for 10 ft waterline & private sewer for potable water, fire suppression, grinder pump station and force main extension zoned A1 on 12.645 acres	1/13	Aquia
WOODSTREAM WALKING TRAIL	Infrastructure plan for 1,209 ft of asphalt walking trail from Smith Lake Park to Woodstream Subdivision zoned A1	1/9	Griffis-Widewater
TAJ CONST WAREHOUSE	Major site plan constructing an additional 19,125 sq. ft. warehouse zoned M1/M2 on 1.558 acres	1/8	George Washington
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
HIDDEN LAKE-BLANCO	Wetlands delineation depicting the Critical Resource Protection Area buffer zoned A2 on 0.47 acres	Approved 1/30	Rock Hill
AQUIA HARBOUR POA BUSINESS OFFICE	Zoning site as-built for the new POA office replacing the demolished existing building zoned R1 on 1.76 acres	Submitted 1/29	Aquia
BELMONT FERRY FARM TRAIL	Certificate of Appropriateness for installation of 10 benches and bench pads within the HCOD zoned R1 on 80 acres	Submitted 1/15	George Washington
BROOKS PARK	Certificate of Appropriateness for installation of a kiosk and vendor patio within the HCOD zoned R1 on 80 acres	Submitted 1/15	George Washington
STAFFORD LAKES HOLY CROSS ACADEMY	Zoning site as-built for parking, widening fire lanes and improvements to storm sewer zoned A2 on 24.47 acres	1/15	Hartwood
AQUIA CHURCH	Certificate of Appropriateness for repairs and replacement of doors in the HCOD zoned R1 on 49.76 acres	1/15	Aquia
AQUIA BAY MARINA	Wetlands application for repair/replacement of 353 linear ft. of bulkhead and construction of 78 additional feet of timber bulkhead- VMRC#080227	Approved 1/13	Aquia



## Planning and Zoning Update

REZONINGS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
MCWHIRT LOOP COMMERCIAL	Reclassification from the A1 to B2 for commercial retail & 2 restaurants with drive through on 3.24 acres	Approved 1/20	Hartwood
LIBERTY KNOLLS SECTION 2	Reclassification from A1 to R2 for a residential development on 30.24 acres	Approved 1/20	Garrisonville
STAFFORD COMMONS RETAIL CENTER	Reclassification from A1 to B2 for a commercial complex of a bank, restaurant, and retail building on 0.50 acres	Submitted 1/7	Hartwood
<b>CONDITIONAL USE PERMITS</b>			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
CARTER'S CROSSING FREDDY'S FROZEN CUSTARD	Conditional Use Permit for a drive-through facility in the HCOD zoned B2 on 1.8 acres	Approved 1/20	George Washington
STAFFORD COMMONS RETAIL CENTER	Conditional use permit for 3 drive through facilities in the HCOD zoned B2 on 10.45 acres	Submitted 1/7	Hartwood
ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Zoning Inspections</b>			
Conducted	45	n/a	Various
Cited	16	n/a	Various
Other	33	n/a	Various
<b>Zoning Permits</b>			
Commercial New	1	n/a	Various
Commercial Change	33	n/a	Various
Residential New	78	n/a	Various
Residential Change	71	n/a	Various
Signs	15	n/a	Various
Daycare	0	n/a	Various
Home Occupancy Home Business	6	n/a	Various
Temporary Structure	6	n/a	Various
Demo	0	n/a	Various
Retaining Walls	6	n/a	Various
<b>Zoning Verifications</b>			
	2		Various
<b>Zoning BZA</b>			
		<b>ACTION</b>	<b>ELECTION DISTRICT</b>
Michele Harris	Special Exception to allow Esthetician Services (facials, skin care) as a Home Business, zoned R-3	Submitted 1/23/15	Aquia
H. Clark Leming for Rocky Ridge LLC	Appeal of an electronic mail comment stating that an access road providing access to B-2 for commercial uses cannot travel through an area that is zoned PD-1 subject to proffers prohibiting commercial development	Submitted 1/16/15	Aquia



## Planning and Zoning Update

LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Poplar Estates, Sec. 2	1 single family residential lot	1/5	Hartwood
The Glens, Sec. 8A	1 single family residential lot	1/5	Rock Hill
Embrey Mill, Sec. 1	1 single family residential lot	1/6	Garrisonville
Leeland Station, Sec. 7B	1 single family residential lot	1/6	Falmouth
Celebrate Virginia North, Sec. 7A	4 single family residential lots	1/6	Hartwood
Lake Estates	1 single family residential lot	1/13	Hartwood
Brittany Estates	3 single family residential lots	1/13	Aquia
Embrey Mill, Sec. 1	6 single family residential lots	1/13	Garrisonville
Tavern Gate	1 single family residential lot	1/14	Hartwood
Oakley Farms, Sec. 2	2 single family residential lots	1/14	Hartwood
Liberty Knolls	1 single family residential lot	1/14	Garrisonville
Embrey Mill, Sec. 2	8 single family residential lots	1/15	Garrisonville
Aquia Harbour	1 single family residential lot	1/15	Aquia
Queen Guard Sec. 2	1 single family residential lot	1/20	Hartwood
Stafford Lakes Village, Sec. 12C	1 single family residential lot	1/20	Hartwood
Garrisonville Landing, Sec. 1	2 single family residential lots	1/20	Rock Hill
Leeland Station, Sec. 7B	2 single family residential lots	1/20	Falmouth
Embrey Mill, Sec. 2	1 single family residential lot	1/21	Garrisonville
Heather Hills, Sec. 3	6 single family residential lots	1/21	Falmouth
Celebrate Virginia North, Sec. 5B1	1 single family residential lot	1/21	Hartwood
Colonial Forge, Sec. 5	1 single family residential lot	1/22	Hartwood
Mt. Ringgold Farm, Sec 1	1 single family residential lot	1/26	George Washington
Oakley Farms, Sec. 2	1 single family residential lot	1/30	Hartwood
Stafford Estates, Sec .2	1 single family residential lot	1/30	Hartwood
<b>TOTAL</b>	<b>49 single family residential lots</b>		





## Rappahannock Regional Landfill

January 2015 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of 5 – 9	6,520
Week of 12 – 16	7,360
Week of 19 – 23	6,380
Week of 26 – 30	11,380
<b>TOTAL</b>	<b>31,640</b>

Work is backed by scale tickets.  
Total includes signage pickup.





### Chief's Highlights:

- Emergency call volume for January decreased compared to prior years.
- Patient destination remained relatively consistent with 56% of patients being transported to Mary Washington Hospital and 42% being transported to Stafford Hospital.
- Overall volunteer staffing has declined. However, Company 2 Stafford, Company 5 Brooke and Company 8 Rock Hill have increased on the fire side year-to-date when compared to the same time in prior years.

### Summary Incident Statistics

	January 2015	Jan 2014	Jan 2013	Jan 2012	Jan 2011
Emergency calls	<b>1271</b>	1424	1335	1304	1328
Responses in excess of eight minutes	<b>391</b>	427	373	346	311
Percentage of responses under eight minutes	<b>69%</b>	70%	72%	73%	77%

Non-Emergency Activity	Jan 2015	Year to Date
Training Hours	<b>3,571 Hours</b>	3,571 Hours
Pre-Plans of Business/Buildings	<b>5 Pre Plans</b>	5 Pre Plans
Public Education Hours/Students	<b>22 Hours 155 Students</b>	22 Hours 155 Students
Community Outreach Sessions	<b>72 Sessions</b>	72 Sessions
Special Project Hours	<b>511 Hours</b>	511 Hours



Incident by Nature					
	January 2015	Jan 2014	Jan 2013	Jan 2012	Jan 2011
Emergency Medical Calls	766	760	763	695	696
Fire Calls	190	206	174	158	170
Vehicle Accident Calls	109	125	152	127	173
Technical Rescue Calls	1	4	2	2	7
Non-Emergency Service Calls	205	329	244	322	282
<b>TOTALS</b>	<b>1271</b>	<b>1424</b>	<b>1335</b>	<b>1304</b>	<b>1328</b>
Emergency Medical Services Summary					
	January 2015	Jan 2014	Jan 2013	Jan 2012	Jan 2011
Patients Dead at Scene	6	6	9	5	3
Patient Refusals Obtained	116	108	118	302	132
Transferred to another Unit/POV	0	0	0	0	2
Transports Provided	651	642	676	605	616
Total Encounters	774	756	803	912	753
Patients Transported	84%	85%	84%	66%	82%
Destination MWH	56%	55%	55%	48%	50%
Destination Stafford	42%	44%	44%	47%	49%
Other Destination	< 2%	< 1%	< 1%	6%	< 1%



Fire Marshal Activity					
	January 2015	Jan 2014	Jan 2013	Jan 2012	Jan 2011
Fire Marshal Office Responses	27	16	15	24	20
Inspections	158	291	192	338	325
Plan Reviews	34	45	32	40	37
Fire Investigations	9	1	5	5	3

Response Times of Less Than Eight Minutes by First Due					
	January 2015	Jan 2014	Jan 2013	Jan 2012	Jan 2011
Zone 1: Falmouth	73%	75%	76%	73%	83%
Zone 2: Stafford	81%	75%	82%	89%	87%
Zone 3: Widewater	27%	45%	36%	54%	43%
Zone 4: Mountainview	74%	68%	75%	62%	86%
Zone 5: Brooke	60%	42%	50%	53%	75%
Zone 6: Hartwood	33%	50%	52%	38%	62%
Zone 7: White Oak	53%	56%	54%	70%	57%
Zone 8: Rockhill	48%	28%	46%	33%	50%
Zone 9 Aquia:	76%	78%	82%	84%	79%
Zone 10: Potomac Hills	79%	76%	78%	92%	89%
Zone 12: Berea	70%	73%	75%	76%	83%
Zone 14: North Stafford	75%	75%	73%	73%	74%
Mutual Aid Provided	35%	46%	46%	37%	46%



## Fire and Rescue Department

### Volunteer Staffing By Station (FIRE)

	<b>January 2015</b>	<b>Jan 2014</b>	<b>Jan 2013</b>	<b>Jan 2012</b>	<b>Jan 2011</b>
Zone 1: Falmouth	88%	96%	99%	100%	99%
Zone 2: Stafford	69%	66%	95%	93%	95%
Zone 3: Widewater	3%	15%	17%	17%	18%
Zone 4: Mountainview	0%	0%	0%	0%	0%
Zone 5: Brooke	36%	18%	18%	11%	3%
Zone 6: Hartwood	23%	32%	68%	55%	87%
Zone 7: White Oak	11%	21%	21%	65%	8%
Zone 8: Rockhill	84%	52%	30%	19%	30%
Zone 10: Potomac Hills	4%	20%	38%	55%	68%

### Volunteer Staffing By Station (EMS)

	<b>January 2015</b>	<b>Jan 2014</b>	<b>Jan 2013</b>	<b>Jan 2012</b>	<b>Jan 2011</b>
Zone 1: Falmouth	3%	3%	4%	2%	31%
Zone 2: Stafford	3%	20%	16%	17%	48%
Zone 3: Widewater	1%	1%	8%	5%	17%
Zone 4: Mountainview	14%	16%	13%	1%	1%
Zone 5: Brooke	3%	19%	1%	0%	2%
Zone 6: Hartwood	0%	0%	0%	25%	0%
Zone 7: White Oak	5%	5%	3%	9%	30%
Zone 8: Rockhill	32%	36%	37%	25%	38%
Zone 9: Aquia	22%	33%	37%	35%	38%
Zone 10: Potomac Hills	0%	0%	1%	5%	30%
Zone 12: Berea	6%	14%	0%	0%	0%





This report summarizes the activities for 5 years of the Stafford Sheriff's Office from January 2011 through January 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.

### *Crime Distribution*

Crime	2015	2014	2013	2012	2011	Average
Property Crime	45.2%	52.6%	55.5%	58.5%	53.2%	53.0%
Narcotics Violations	22.9%	16.0%	21.7%	19.3%	24.6%	20.9%
Fraud Crimes	25.2%	24.4%	18.1%	16.4%	15.7%	20.0%
Crimes Against Persons	6.7%	7.0%	4.7%	5.8%	6.4%	6.1%

The above is a summary for all the crimes reported, YTD

### *Major Crimes Summary*

Crime	2015	2014	2013	2012	2011	Average
All Reported Crimes	1,033	848	557	953	771	832.4
Major Crimes	389	344	364	378	280	351.0
% of All Reported Crimes That are Major Crimes	37.7%	40.6%	65.4%	39.7%	36.3%	0.4

### *Crimes Against Persons*

Crime	2015	2014	2013	2012	2011	Average
Kidnapping/Abduction	2	1	0	1	1	1.0
Robbery	1	4	3	3	2	2.6
Homicide	0	1	0	0	0	0.2
Rape	3	2	1	3	1	2.0
Aggravated Assault	11	9	8	11	10	9.8

### *Crimes Against Property*

Crime	2015	2014	2013	2012	2011	Average
Motor Vehicle Theft	6	9	11	9	4	7.8
Burglary	14	19	9	21	15	15.6
Larceny	156	153	182	191	130	162.4
Fraud/Financial	98	84	66	62	44	70.8







This report summarizes the activities for 5 years of the Stafford Sheriff's Office from January 2011 through January 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.

### Areas of note:

There was a recent, sharp increase in larcenies from vehicles in which stereo equipment was targeted. There were six incidents reported between January 5 and January 13. There were 18 vehicles entered with stereos, speakers and amplifiers removed. Of the reported incidents, only four of the vehicles had been properly secured. The majority of vehicles entered were located at auto dealerships and repair shops. However, four of the vehicles were located in residential areas. It is unknown if all incidents are related. There are no suspects at this time and investigations are ongoing.





This report summarizes the activities for 5 years of the Stafford Sheriff's Office from January 2011 through January 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.

### Misc

Activity	2015	2014	2013	2012	2011	Average
Crime Rate per 100 Residents	4.50	3.82	4.12	4.55	3.36	4.1
Concealed Weapons Permits and Federal Licenses	184	218	567	211	131	262.2
Criminal Arrest	394	426	538	520	568	489.2
DUI Arrests	38	22	39	52	49	40.0
Citations	876	942	673	687	1,121	859.8
Deputies Assaulted	-	2	2	3	1	1.6
Calls for Service	5,566	5,124	5,341	4,093	3,678	4760.4

### Animal Control

Activity	2015	2014	2013	2012	2011	Average
Dogs Picked Up	34	53	54	67	37	49.0
Dogs Turned In	41	30	47	48	46	42.4
Dog Adoptions	16	26	17	33	28	24.0
Cats Turned In	48	50	50	61	41	50.0
Cat Adoptions	11	18	13	26	12	16.0
Dogs Euthanized	21	17	20	26	27	22.2
Cats Euthanized	21	30	33	51	34	33.8

### Courts

Activity	2015	2014	2013	2012	2011	Average
Evictions	75	99	78	86	93	86.2
Out-of-State Prisoner Extraditions	12	16	10	5	5	9.6

### Communications

Activity	2015	2014	2013	2012	2011	Average
ECC Call Volume	22,437	22,687	25,233	23,182	24,106	23,529.0
Total Law Enforcement CAD Incidents Processed	10,979	11,709	11,802	11,759	11,024	11,454.6
Total Fire and Rescue CAD Incidents Processed	1,348	1,674	1,976	1,948	1,842	1,757.6
ECC Auxiliary/Support CAD Events - Utility	222	271	195	152	190	206.0
ECC Auxiliary/Support CAD Events - Animal Control	191	209	214	144	110	173.6
ECC Auxiliary/Support CAD Events - Control Burns	252	213	359	395	270	297.8



January 2015			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	357	10	2.8%
General Government Non Public Safety	332	9	2.7%
General Government Total	689	19	2.8%
Utilities	139	6	4.3%
Capital Projects Fund	3	0	0.0%
Total	831	25	3.0%

Turnover Rate					
	2015	2014		2015	2014
January	0.7%	1.6%	July		1.2%
February		0.6%	August		1.5%
March		0.9%	September		0.6%
April		0.2%	October		0.7%
May		0.1%	November		0.9%
June		0.5%	December		1.0%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



## Human Services

	JANUARY 2015	JANUARY 2014	JANUARY 2013	JANUARY 2012	JANUARY 2011	Average
Number of Child Protective Services (CPS) Complaints Investigated	60	44	54	51	32	48
Number of Children in Foster Care	34	45	53	43	54	46
Number of Children Receiving Child Day Care Assistance	359	344	307	290	316	323
Private Day School Placements	54	54	60	59	36	53
Public Day School Placements	27	27	27	26	29	27
Residential Placements Excluding Foster Care Children	9	13	15	20	13	14
Residential Placements Total	12	18	22	24	18	19
Number of Families Served by Family Assessment and Planning Team	10	10	16	23	21	16
Number of Active/Ongoing Public Assistance	10,927	9,953	9,902	9,323	8,702	9,761
Number of New Applications for Public Assistance	826	831	764	722	738	776
Number of Food Stamp Households Served	3,796	3,988	4,068	3,699	3,380	3,786
Value of Food Stamp Benefits Issued	\$1,214,470	\$1,183,387	\$1,315,880	\$1,232,136	\$1,168,577	\$1,222,890



PROJECT	Celebrate Virginia Water Tank
Description	Construction of a 1 million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Current Projected Completion Date of Project	June 2016
Recent Activity	Exclusive easement acquired. Construction bids to be advertised February 2015. Construction expected to start in May 2015 with a duration of approximately 12 months.
PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek pump station at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	Fall 2014
Current Projected Completion Date of Project	2016
Recent Activity	Environmental survey work is complete and under review. A Joint Permit Application is pending from the Corps of Engineers (COE). A mitigation credit letter has been received from the COE. Easement documents are being prepared for one property and revised exhibit plats are being prepared for the remaining two properties. A Virginia Stormwater Management Permit and Planning Application is being prepared by the Engineer.



PROJECT	Austin Run Sanitary Sewer & Pump Station Replacement
Description	The existing pump station is near capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Current Projected Completion Date of Project	September 2015
Recent Activity	The pump station concrete work is complete. The electrical panel rough wiring has been installed. The generator pad and electrical equipment have been installed. The pump installation is underway. The contractor has installed approximately 1650 linear feet of 42" sewer line.



*Screw pumps being installed*



*Installation of 42" sewer*





PROJECT	Claiborne Run Sewer Pump Station Generator Replacement
Description	Project removes the existing generator and replaces with two 550 kW generators, a fuel polishing system, and fuel storage tanks in preparation for future station upgrades.
Project Budget Amount	\$1.125M
Current Projected Completion Date of Project	The project has been successfully bid and a Notice to Proceed was issued on September 2, 2014. A request for a time extension is anticipated and the <b>new estimated date of completion is April 27, 2015.</b>
Recent Activity	Demolition of the existing retaining wall has been completed. Additional excavation and removal of buried tanks has been accomplished. Concrete walls have been poured and portions of the electrical system have been installed.



*Claiborne Run sewer pump station – February 5, 2015*



PROJECT	Old Route 3 Sewage Pump Station
Description	Project removes the existing pump station and builds a new pump station adjacent.
Project Budget Amount	\$1.173M
Current Projected Completion Date of Project	The project has been successfully bid and a Notice to Proceed was issued on February 9, 2015. The contractor is currently processing product submittals for review by the engineer.
Recent Activity	The contractor anticipates mobilizing crews to begin work in March.



*Old Route 3 Sewer Pump Station as of February 9, 2015*



## Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
1/2/15	FLS	Stafford Surpasses Fundraising Goal, Thanks Man Behind Effort
1/2/15	FLS	Stafford Eyes Major Projects in 2015
1/4/15	FLS	Commuters to Put I-95 Express Lanes to the Test After Holidays
1/5/15	FLS	Redistricting Process Moves Forward in Stafford
1/6/15	FLS	Commuters Weigh in on Interstate 95 Express Lanes
1/7/15	FLS	Stafford's Supervisor Cord Sterling Won't Seek Re-Election in November
1/8/15	Stafford Sun	Mountain View Road Work Back on Course
1/8/15	Stafford Sun	Stafford Airport Authority Holds First Meeting of Year
1/8/15	PotomacLocal.com	Sonic Coming to Stafford, on Residents' "Retail Wish List"
1/13/15	FLS	Stafford School Board Hears Redistricting Scenarios
1/14/15	FLS	Stafford Residents Share Retail Wishes
1/14/15	FLS	Discussion of Phasing Out IB Program Brings Criticism to Stafford School Board
1/14/15	FLS	Public Hearing Set for Proposed Improvements to Ferry Road Intersection at State Route 3 in Stafford
1/14/15	Stafford Sun	School Board Considers Phasing Out IB Program
1/15/15	FLS	Curious George Stranded on Ice
1/15/15	PotomacLocal.com	Route 610, 17, and Stafford Courthouse Areas Seen as Bright Spots for Development
1/17/15	FLS	Chatham Manor Named a Top Tourism Site
1/20/15	FLS	Three Public Hearings Ahead for Stafford for Stafford School Attendance Zone Changes
1/21/15	FLS	Stafford County Schools Wants to Use \$2.2 Million for Pay Raises
1/21/15	PotomacLocal.com	Stafford Leaders Order No Tax Increase Despite Lower Revenues
1/22/15	FLS	Landfill Fees Roil Stafford's Milde and Snellings
1/22/15	FLS	Public Hearings for Middle School Attendance Zone Changes Rescheduled
1/23/15	Stafford Sun	Hints of Progress Surround Aquia Towne Center
1/23/15	FLS	A Gem Discovered
1/25/15	FLS	Embrey Mill Athletic Field Complex Moving Forward
1/26/15	FLS	Drivers Take Measure of New Express Lanes on Interstate 95



## Public Information Office Newspaper Coverage

[illegible]



The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.

January 2015 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Phone Calls Handled	704
Live Help Chats*	97
Citizen Tracker Requests Handled via County Website/Mobile App.	11 Website/ 6 Mobile App.
Citizens Assisted at the Administration Center Desk in Lobby	982
Total Number of Visitors to Administration Center	3570
Citizens Assisted at the Judicial Center Desk in the Courthouse	953
Total Number of Volunteer Hours**	1079.5

\* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **97** Live Help requests, **72** were live chats in which the user and staff member exchanged information through instant messaging, and **25** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

\*\* This fiscal year this equates to a savings of **\$28,067** in full-time staff costs (with benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.

**Year to date hours: 1079.5**

**Year to date value: \$28,067**



## Information Technology

### Top 20 Most Visited Pages

This report summarizes the website, geographic information system map requests, scanning and project and help desk work orders performed by the IT Department. On this page, website statistics are detailed.

#### How are people looking at our website?

Via Desktop Computer	67%
Via Smartphone	22%
Via Tablet	9%
Unknown	2%

**2 min 59 sec** average visit duration  
**3,730** total searches  
**25,411** total downloads  
**5.9** actions per visit

Page Title	Pageviews
Home Page	49988
Bill Payment	15217
Human Resources	7718
NeoGov	6888
News Flash	5821
Real Estate	3852
GIS	3777
Utilities	2489
Treasurer	2264
Full-Time Benefits	2116
Personal Property Tax	1826
Board of Supervisors	1550
Animal Control	1363
Circuit Court	1354
Social Services	1340
Personal Property	1261
Water & Sewer	1193
Look Up Taxes Paid	1048
Public Works	993
Purchasing	943

**Website Visits for January 2015** – This graph details the amount of visits per day to our website.





## Information Technology

The IT Department is responsible for county-wide document management through the OnBase database. Staff scan in documents to make documents available online and to save space by storing documents digitally.

### Project and Help Desk Work Orders Worked On In January 2015

Animal Control	1	0.19%
Board of Supervisors	5	0.95%
Public Works	58	11.03%
Circuit Court	2	0.38%
Commissioner of the Revenue	24	4.56%
Commonwealth's Attorney	18	3.42%
Cooperative Extension	1	0.19%
County Administration	35	6.65%
County Attorney	4	0.76%
Economic Development	6	1.14%
Finance/Budget/Purchasing	27	5.13%
Fire & Rescue	23	4.37%
Courts	2	0.38%
Human Resources	10	1.90%
Information Technology	54	10.27%
Regional Landfill	9	1.71%
Planning and Zoning	27	5.13%
Parks & Rec - Community Facilities	80	15.21%
Recycling	3	0.57%
Schools	5	0.95%
Sheriff	41	7.79%
Social Services	14	2.66%
Treasurer	17	3.23%
Utilities	50	9.51%
Voter Registration	10	1.90%
<b>Totals</b>	<b>526</b>	<b>100%</b>

Documents Scanned	
Circuit Court	429
Commonwealth's Attorney	49
Planning	308
Public Works	722
Purchasing	29
Sheriff	2407
Utilities	799

The IT Department prints maps for internal use and also for citizens.

GIS Map Requests	
Internal/External Map Request	43
Walk-Ins	12
Map Sales	4

